



## **ANNUAL ACTION PLAN 2021-2022**

*The Fairfield School District is committed to providing a high-quality education for all students.*

*Our goal is to ensure that every student has the opportunity to succeed.*

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Fairfield (City) is an entitlement jurisdiction that receives federal funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program. The CDBG Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

As a CDBG entitlement jurisdiction, the City is required to prepare an Annual Action Plan (AAP) that specifies how CDBG funds will be spent and describes the activities that the City will undertake to meet the goals and priorities of the Consolidated Plan (Con Plan). This document is the Fourth Year Annual Action Plan for the 2017-2022 Con Plan period, which covers the 2021-2022 program year.

For FY 2021-2022, the City of Fairfield was granted \$834,203 in CDBG funding to address the priority needs in the community. Specific funding resources will be utilized based on the opportunities and constraints of each particular program or project.

The City of Fairfield adopted a Neighborhood Revitalization Initiative (NRI) consisting of the formally identified Neighborhood Revitalization Strategy Area (NRSA) as a way to target CDBG resources in support of community revitalization efforts. The sub-areas of Fairfield that make up the City's NRSA are the West Texas/Downtown area and the North Texas area. This AAP will identify the use of CDBG funding as well as additional resources for activities that will address the priorities and goals of the 5-Year Con Plan and the Neighborhood Revitalization Initiative. The AAP will also describe the barriers identified by the City and the planned actions to be taken to address them.

In FY 2021-2022, the City will continue to implement steps to protect individuals from housing discrimination by taking steps to affirmatively further fair housing through the Analysis of Impediments to Fair Housing Choice. The City is also expanding outreach to people in Fairfield with limited-English proficiency and ensuring that all funded agencies have capacity to serve persons with disabilities and those who are not proficient in the English language.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The Annual Action Plan provides information related to the proposed geographic distribution of investment. It includes a general description of the homeless and other community development needs and activities to be undertaken. It also includes actions to reduce poverty and barriers to meet the needs of the underserved.

Fairfield has a number of public service needs, affordable housing, homeless, and non-homeless community development needs, as identified in this Annual Action Plan, the Neighborhood Revitalization Initiative, as well as through the consultation and citizen participation processes. The Consolidated Plan anticipates using CDBG funds to assist in achieving Fairfield City Council and community goals to address the various needs of the community. The City has identified the following goals that provide the framework for the Annual Action Plan:

#### Public Service

- Affordable Housing
- Drug or Violence Prevention
- Homeless Services
- Senior Services
- Youth Services
- Economic Development
- Fair Housing
- Infrastructure Development
- Public Facilities and Infrastructure

### **3. Evaluation of past performance**

The City of Fairfield is nearing the completion of the fourth year (FY 2020-2021) of the 2017-2022 Consolidated Plan period. Most projects are on target to meet goals. The City used CDBG funds to support a wide range of activities. In addition to the Entitlement funds, The City of Fairfield received funding under the CARES Act in order to prevent, prepare for and respond to Coronavirus.

During the fourth year of the City's Con Plan, the City was able to provide funds for housing rehabilitation, public services, and improve public facilities and infrastructure. The City will continue to assess all funded activities to ensure that it meets all of the goal and objectives outlined in the Consolidated Plan.

### **4. Summary of Citizen Participation Process and consultation process**

Citizen participation and consultation is at the forefront of Housing and Community Development strategies, planning, and implementation. To best serve the community, citizen involvement is vital to assure that activities are well suited to local needs. Individual communities possess unique qualities that

are more fully understood at the community level among those who live, work, and own within the area. All opportunities for participation and input were broadly noticed to the general public, housing providers and service agencies.

The City uses several methods to encourage and broaden citizen participation and consultation with the community and other public and private agencies. Opportunities for public participation and consultation included: hosting four public CDBG Advisory Committee meetings since January, offering a 30-day Public Comment Period to the community, and a having a Public Hearing before the Fairfield City Council.

The CDBG Advisory Committee, composed of five Public Interest members from the community, one member of the Youth Commission and one member of the Planning Commission, conducted four public meetings during the development of the City's Annual Action Plan. They reviewed applications for CDBG Public Service and Non-Public Service funding, allowed each of the applicants to make a presentation before the committee, rated and ranked each application and collectively agreed upon an annual CDBG allocation recommendation to the City Council.

The City of Fairfield held a CDBG Applicant Workshop on January 29, 2021 for those who wished to submit a project proposal for the 2021-22 Annual Action Plan. The workshop was announced on social media, the City's website, and in the Notice of Funding Availability Public Notice which was published on January 25, 2021. There were twenty-five people in attendance at the workshop.

## **5. Summary of public comments**

There were no public comments during any of the public meetings.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no public comments. If there were, all public comments would be accepted.

## **7. Summary**

The Consolidated Plan is a strategic plan that utilizes data and public input to determine priority housing and community needs. The Annual Action Plan is the expenditure plan for the use of CDBG funds to address identified priority needs. The City's overall objective for the CDBG program is to create a viable community by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income. To accomplish this objective and to stay on target for its Five-Year Consolidated Plan goals, the City will fund a variety of medium and high priority level programs and projects with CDBG funds during FY 2021-2022.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	City of Fairfield	Housing Services Department

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

The City of Fairfield is the lead agency responsible for coordinating the development of the Consolidated Plan. The City's Housing Services Department recently took over as the primary agency within the City responsible for administering programs covered by the Consolidated Plan. It is responsible for the administration and implementation of the program and staffs the CDBG Advisory Committee.

### **Consolidated Plan Public Contact Information**

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**707-428-7454**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

This Action Plan was developed through an extensive public process including community meetings, a call for proposals, four public meetings and a public hearing. The City of Fairfield CDBG Administrator conducted outreach to nonprofit agencies, affordable housing providers, and government agencies for consultation. On January 25, 2021, the CDBG Administrator sent out a notice to the City's CDBG "Interested Parties" list, which is composed of over 140 individuals representing various non-profit and public agencies throughout the City of Fairfield. This list consists of non-profit service providers that assist low- and moderate-income households and persons with special needs; housing professionals and advocates; public agencies including other city of Fairfield departments; improvement districts; school districts; economic development organizations; community groups; and elected officials.

Each agency was notified via e-mail and a press release indicating that the FY 2021-22 CDBG "Kickoff" Meeting would be held on January 29, 2021. Twenty five (25) individuals/entities attended and were informed about the requirements of submitting an application and participating in the overall Action Plan process.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(l))**

The City of Fairfield works closely with local and regional housing and service providers to network and share best practices for success. These organizations were consulted during the planning process, including local and regional housing service providers, mental health agencies, fair housing service providers, social service agencies, organizations that provide outreach and services to Spanish-speaking residents and homebound residents. These organizations, along with the CDBG Administrator, regularly attend the County's Continuum of Care meetings and were encouraged to attend all meetings related to the preparation of the Annual Action Plan to provide input and insight. Staff from these agencies, and sometimes their colleagues, if directed, were interviewed directly to gain additional insight on community needs and priorities.

Staff regularly participates in regional and local collaboratives, including but not limited to the following:

- 1) Fairfield Homeless Collaborative comprised of faith-based service providers in low-income areas,
- 2) Fairfield Homeless Roundtable, comprised of regional homeless and low-income service providers, and
- 3) Community Needs Assessment meetings to interview attendees in need of housing and services within the Neighborhood Revitalization Strategy Area.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Fairfield is a leader among the entities that contribute towards the Housing First Solano Continuum of Care's (CoC) efforts to address the needs of people at risk of or currently experiencing homelessness. The City holds seats on the Continuum of Care Board of Directors and serves as Chair of the CoC's Collaborative Applicant and Community Action Agency, the Community Action Partnership of Solano, Joint Powers Authority (JPA). City representatives have participated in the review and ranking panels for Housing First Solano's CoC Program local competitions, Community Service Block Grant competitions, and Emergency Solutions Grant Program competitions. The City of Fairfield participated in the biennial 2019 Solano Homeless Point in Time Count and is now utilizing the HUD recognized Homeless Management Information System to better provide resources to homeless, those at risk of homelessness, and low-income individuals and families. The City of Fairfield participated in the creation and implementation of Neighbors Helping Neighbors: Forward Together, a Five-Year Strategic Plan to Reduce Homeless in Solano County starting in 2017. The City of Fairfield adopted and follows a formal Homeless Strategy that supports the implementation of Neighbors Helping Neighbors: Forward Together. Fairfield's former City Manager was the lead proponent for raising jurisdictional investment in the expansion of Resource Connect Solano, Housing First Solano's Coordinated Entry System. Fairfield's Homeless Intervention Team's street outreach efforts assist people experiencing homelessness by connecting them to the area emergency shelters and Coordinated Entry System.

In these efforts, the City is a leading partner in the CoC's initiatives to understand and address the needs of subpopulations of people at risk of or experiencing homelessness, particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. With financial and marketing support from the City, CoC and JPA staff provide annual CoC trainings on the needs of these subpopulations. Fairfield representatives are part of CoC leadership conversations on developing strategies to address specific subpopulations needs, including culturally sensitive housing and supportive services programs.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The Community Action Partnership of Solano, Joint Powers Authority (JPA), of which the City of Fairfield is a founding member and current Chair, is the entity responsible for facilitating the Housing First Solano Continuum of Care's receipt and implementation of Emergency Solutions Grant (ESG) funding. A representative for the City of Fairfield was part of the ranking and review panel to select recipients for

2017, 2018, 2019 and 2020 ESG funding. The City expects to have a representative serve in this role in the coming year.

In 2016 and 2017, the JPA was a party to a Memorandum of Agreement with the Sacramento Housing and Redevelopment Agency (SHRA) to serve as the administrator for ESG Continuum of Care Allocation funding. Under that arrangement, the City of Fairfield participated in conversations reviewing SHRA's management and monitoring intentions for the 2016 and 2017 ESG recipients. In 2018, the JPA developed performance standards for evaluating the outcomes of projects and activities assisted by ESG funds. In 2018, 2019, and 2020, the JPA served as Fiscal Agent and Administrator of ESG funding.

The JPA also serves as the Homeless Management Information System (HMIS) Lead for the Housing First Solano Continuum of Care. As the HMIS Lead, the JPA is responsible for drafting the CoC's current set of Policies and Procedures for the administration and operation of this HMIS. JPA staff holds quarterly HMIS User Group Meetings open to any provider in the CoC using HMIS. The JPA subsidizes HMIS licensing for qualifying housing and service providers. JPA staff also provides all annual certifications and daily technical support of HMIS users throughout the Continuum of Care.

**2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	Community Action Partnership of Solano, JPA
	<b>Agency/Group/Organization Type</b>	Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Community Action Partnership of Solano, Joint Powers Authority (CAP Solano JPA) is the entity responsible for administering Solano County's allocation of annual funding under the Community Services Block Grant Program (CSBG), an initiative of the U.S. Department of Health and Human Services. These services and funding resources are utilized to assist with services to low-income people. As the Chair and a seat holder on the JPA, the City meets monthly with the Board to identify opportunities for the coordination of public services for homeless and persons at-risk of being homeless in Fairfield.
2	<b>Agency/Group/Organization</b>	SHELTER, INC. OF CONTRA COSTA COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	SHELTER Inc. is a critical provider of housing and homeless services. The mission of SHELTER, Inc. is to prevent and end homelessness for low-income, homeless, and disadvantaged families and individuals by providing housing, services, support, and resources that lead to self-sufficiency. The City has worked with their Executive Director, Director of Programs, and the Director of Shelter Services to transition Fairfield's only failing shelter into a self-sustaining, program-based emergency shelter and increase shelter capacity. The City also works closely with their Executive Director on the Housing First Solano (CoC) Board, developing policy and procedures for Coordinated Entry and other efforts.
3	<b>Agency/Group/Organization</b>	Fair Housing Advocates of Northern California
	<b>Agency/Group/Organization Type</b>	Housing Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Fair Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Fairfield and Fairfield Housing Authority works closely with Fair Housing Advocates of Northern California to offer comprehensive fair housing services in the city of Fairfield. The City receives quarterly reports outlining the specific types of cases that the agency is working on. Fair Housing Advocates of Northern California helps produce a detailed picture of the issues which need to be addressed to help end housing discrimination. This helps the City to accurately react to emerging trends and provide training or outreach to end discrimination, and to inform our reporting on the Analysis of Impediments to Fair Housing Choice.
4	<b>Agency/Group/Organization</b>	Fairfield Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA Other government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Fairfield Housing Authority has been consulted through the development of the draft Annual Action Plan. The anticipated outcome included production and verification of data on recipients of Section 8 vouchers and people on the waiting list, as well as data and/or input in the Affordable Housing and Public Housing Annual Action Plan sections.
5	<b>Agency/Group/Organization</b>	City of Fairfield – Housing Services Department
	<b>Agency/Group/Organization Type</b>	Other government – Local

	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Market Analysis Economic Development Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Fairfield - Community Development division was consulted through the development of the draft Annual Action Plan. (The anticipated outcome included data and/or input on the barriers to Affordable Housing and other Actions and the Lead Based Paint Annual Action Plan sections... make this sentence clearer)

Table 2 – Agencies, groups, organizations who participated.

**Identify any Agency Types not consulted and provide rationale for not consulting.**

All groups were either consulted or invited to participate. There was no decision to exclude any groups.

**Other local/regional/state/federal planning efforts considered when preparing the Plan.**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing First Solano	The Continuum of Care works to end homelessness by: Facilitating multi-agency cooperation and coordination, connecting persons experiencing homelessness with housing, job employment, family, and medical resources, and securing funds from the State of California, Department of Housing and Urban Development, and private organizations to end homelessness.
City Housing Element	City of Fairfield	The Fairfield Housing Element addresses housing development, rehabilitation, and housing conservation. It sets forth actions the City will undertake to assist residents to maintain their homes and to help ensure that there is an adequate supply of safe, affordable housing for existing and future residents.
Neighbors Helping Neighbors: Forward Together	CAP Solano JPA	The CAP Solano JPA Neighbors Helping Neighbors: Forward Together is the 5-Year Regional Strategic Plan to Respond to Homelessness in Solano County. The Guiding Principles, Goals, and Core Strategies of Neighbors Helping Neighbors demonstrate the community's commitment to developing and supporting a Housing First Coordinated Entry System in an intentional, organized way and is incorporated into the City's formal Homeless Strategy.
City of Fairfield Analysis of Impediments	City of Fairfield	The Action Plan incorporates and funds both Fair Housing and Tenant/Landlord Counseling. Other elements of the AI are funded through the Low- and Moderate-Income Housing Fund

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Fairfield Neighborhood Revitalization Initiative	City of Fairfield	The NRSA identifies specific areas or neighborhoods as a Neighborhood Revitalization Strategy Area (NRSA). The NRSA allows greater flexibility in the use of Community Development Block Grant (CDBG) funding that would promote the revitalization of those specified areas. The City of Fairfield proposes an NRSA that encompasses the city's most distressed areas. Within the NRSA, the City is afforded much greater flexibility in the use of CDBG funds. As outlined in the Initiative, this effort analyzed three priority sub-areas; two met the threshold for low-moderate income (LMI) residents and are primarily residential.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

City staff developed a detailed participation plan as part of the 2017-2022 Consolidated Plan. As required by HUD, non-profits and community residents were provided adequate opportunities to review and comment on the original Citizen Participation Plan and on Substantial Amendments to the plan, if necessary.

Citizens were engaged through community meetings, surveys, public hearings, and individual meetings. Citizens who participated in the process received extensive information about the Con Plan, the citizen participation process, the HUD requirements for an Entitlement City, the amount of funding that the City anticipates receiving and how the City can use those funds. Residents were given the opportunity to provide City staff with input on the prioritization of community needs. Each of these efforts, including the review of HUD Data and relevant policy documents, assisted the City in its goal setting efforts.

At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Con Plan programs had the opportunity to be actively involved.

Due to the COVID-19 pandemic, participants were allowed to participate in public meetings and provide feedback through online teleconference. General outreach for these meetings was limited to online publication which included public notice, social media postings, and website updates.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	On January 29, 2021, a Notice of Funding Availability for FY 2021-22 CDBG Funding was published in the local paper and City's webpage in 3 different languages, English, Spanish and Tagalog.	None	None	
2	Press Release	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	On January 29, 2021, a Notice of Funding Availability for FY 2021-22 CDBG Funding was published in the local paper and City's webpage in 3 different languages, English, Spanish and Tagalog.	None	None	<a href="https://www.fairfield.ca.gov/civicx/filebank/blobdload.aspx?BlobID=19397">https://www.fairfield.ca.gov/civicx/filebank/blobdload.aspx?BlobID=19397</a>



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	The City of Fairfield held a CDBG Applicant Workshop on January 29, 2021. The workshop was announced on social media, the City's website, and in the Notice of Funding Availability Public Notice which was published on January 27, 2021. There were twenty-five people/entities in attendance at the workshop.	None	None	
4	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	The City of Fairfield held a public meeting on March 1, 2021 to discuss the CDBG Program with the community and inform them of the CDBG process for the 2021-22 Fiscal year.	None	Any and all comments are accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	The City of Fairfield held a public meeting to discuss applications for the CDBG NOFA on 3/15/2021. 7 Committee members attended this meeting. No community members attended this meeting.	There were no comments received	Any and all comments are accepted if received	<a href="https://www.fairfield.ca.gov/civicax/filebank/blobdload.aspx?BlobID=19561">https://www.fairfield.ca.gov/civicax/filebank/blobdload.aspx?BlobID=19561</a>
6	Public meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>The City of Fairfield held a public meeting on 3/18/2021 for CDBG NOFA applicants to present their proposals to the Advisory Committee</p> <p>11 community members attended this meeting</p>	There were no comments received	Any and all comments are accepted if received	<a href="https://www.fairfield.ca.gov/civicax/filebank/blobdload.aspx?BlobID=19561">https://www.fairfield.ca.gov/civicax/filebank/blobdload.aspx?BlobID=19561</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Tagalog</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>The City of Fairfield held a public meeting on 3/25/2021 to discuss funding allocations and to finalize the annual action plan funding for fiscal year 2021-2022.</p> <p>No community members attended this meeting</p>	There were no public comments received	Any and all public comments are accepted if received	<a href="http://www.fairfield.ca.gov/civicx/filebank/blobdownload.aspx?BlobID=19612">http://www.fairfield.ca.gov/civicx/filebank/blobdownload.aspx?BlobID=19612</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1,2)

#### Introduction

Fairfield anticipates receiving approximately \$834,203 in CDBG funds for the remaining duration of the 2017-2022 Consolidated Plan and as shown in the table below. In addition to CDBG funds, other potential funding sources available to address housing and community development needs in Fairfield include HOME funds through the State Department of Housing and Community Development's HOME Program, state and federal Low- Income Housing Tax Credits, CalHome, Federal Home Loan Bank Affordable Housing Program, federal and state Continuum of Care funds, and Housing Choice Vouchers. Fairfield also contributes staff time and City General Fund revenue to support housing and community development.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$834,203		\$636,157.45	1,470,360.45	0	Prior year resources include \$46,740 in prior year entitlement, \$353,436 in Housing Revolving Loan funds, and \$235,981 in Economic Development revolving Loan funds
Other	Public-federal	Housing-Other	46,550					These funds to be utilized from LMIHAF funds to support Fair Housing Activities

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Although CDBG regulations do not require matching funding, many of the activities that the City intends to fund through CDBG will require additional public and private resources, and CDBG funds will be used to leverage these other funding sources. The Prior Year Resources consist of the following: \$235,981 Economic Development Revolving Loan Fund, \$353,436 Housing Revolving Loan Fund, and \$46,740 Prior Year Funds. The City has a history of using CDBG funds to leverage General Fund revenue and other resources to complete sidewalk improvements and fund fair housing services and emergency shelter operations, and anticipates continuing to fund these activities similarly during the five-year planning period.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable

**Discussion**

The City effectively utilizes and allocates all resources at its disposal to address the pressing needs of lower income individuals and neighborhoods in Fairfield.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Senior Services	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Senior Services	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 51 Persons Assisted
2	Youth Services	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Youth Service	CDBG: \$21,117	Public service activities other than Low/Moderate Income Housing Benefit: 5 Persons assisted
3	Homeless	2017	2021	Homeless	Neighborhood Revitalization Initiative City of Fairfield	Homelessness	CDBG: \$107,200	Public Service activities other than Low/Moderate Income Housing Benefit: 210 persons assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Infrastructure Development	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Infrastructure Development	CDBG: \$542,232	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 350 Households Assisted
5	Economic Development	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Economic Development	CDBG: \$235,981	Businesses assisted: 3 Businesses Assisted
6	Housing Rehabilitation	2017	2021	Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Housing rehabilitation	CDBG: \$300,000	Homeowner Housing rehabilitated. Households assisted: 10 persons Assisted
7	Fair Housing	2018	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Fair Housing	Housing Successor Fund: \$42,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
8	Administration	2017	2021		Neighborhood Revitalization Initiative City of Fairfield	Administration	CDBG: \$148,653	Other: 1 Other

Table 6 – Goals Summary



## Goal Descriptions

1	<b>Goal Name</b>	Senior Services
	<b>Goal Description</b>	Provide services to assist elderly persons (age 62 and older) and frail elderly (who require assistance with three or more activities of daily living) to improve their quality of life and help them age in place and avoid institutionalization.
	<b>Goal Name</b>	Youth Services
	<b>Goal Description</b>	<ul style="list-style-type: none"><li>• address the needs of underserved youth in the Fairfield community by providing capacity building services to racially and ethnically diverse young people from low income households who are placed at disproportionate risk of becoming disconnected from school and community to help them move into positions of leadership, decision-making, and power at organization, community, and government levels through base-building, leadership development, personal growth and transformation. This project supports up to 5 youth, with CDBG funds totaling \$2,930:<ul style="list-style-type: none"><li>• Police Activities League (PAL) Youth stipend program</li></ul></li></ul>

3	<b>Goal Name</b>	Homeless
	<b>Goal Description</b>	<p>Assist unsheltered residents to find shelter and become housed, including:</p> <ul style="list-style-type: none"> <li>• conducting outreach and providing information and referral,</li> <li>• supporting emergency shelter and hotel vouchers,</li> <li>• connecting individuals and families to services and housing,</li> <li>• assisting in the provision of supportive housing and services for persons who are homeless,</li> <li>• providing those who flee family violence and are homeless with services and shelter,</li> <li>• increasing the use of HMIS and conducting the Point in Time count to gather data,</li> <li>• expanding and strengthening partnerships and coordination among stakeholder including faith-based groups, nonprofit agencies, the Veterans Administration, the Public Housing Authorities, and CAP Solano JPA which is the Homeless Continuum of Care entity for this area, and</li> <li>• supporting other efforts to address and reduce homelessness in the City.</li> </ul> <p>This goal contains 3 projects to support a total of 210 individuals</p> <ul style="list-style-type: none"> <li>• City of Fairfield-Way Home supports 25 individuals (\$50,000)</li> <li>• Shelter Solano Case Management supports 140 individuals (\$50,000)</li> </ul> <p>Lady Mount Carmel-St. Vincent De Paul supports 45 individuals (\$7,200)</p>
4	<b>Goal Name</b>	Infrastructure Development
	<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Maintain adequate infrastructure in lower income areas, and ensure access for the mobility-impaired by addressing physical access barriers to goods, services, and public facilities in such areas. This goal contains two projects:</li> <li>• City of Fairfield Public Works (\$150,000) Side walk Improvements</li> <li>• Shelter Solano (\$392,332) Build kitchen/dining hall for the shelter</li> </ul>

5	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Provide economic development loans and microenterprise assistance within the NRSA to ensure continuing employment opportunities to economically disadvantaged and unemployed residents. This goal has 1 activity: <ul style="list-style-type: none"> <li>• City of Fairfield Economic Development-Microenterprise loans and grants (\$235,981)</li> </ul> </li> </ul>
6	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	<p>Provide housing rehabilitation grants and loans for owner occupied units to support low and moderately low-income property owners to maintain safe and decent housing. This goal has 1 activity:</p> <ul style="list-style-type: none"> <li>• City of Fairfield Housing Services Department-Owner-occupied rehab grants and loans (\$300,000)</li> </ul>
7	<b>Goal Name</b>	Fair Housing
	<b>Goal Description</b>	<p>Provide Fair Housing services to ensure that Fairfield residents have access to housing of their choice free of discrimination and that disabled residents can access reasonable accommodations for their disabilities. This goal has one activity:</p> <ul style="list-style-type: none"> <li>• Fair Housing Advocates of Northern California (\$42,000)</li> </ul>
8	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	<p>Provide general management, administration and oversight of the CDBG program to ensure compliance with federal rules and regulations, including conducting environmental reviews, monitoring subrecipients, accounting, and coordination and reporting.</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The projects below all meet the consolidated plan priorities and goals

#### Projects

#	Project Name
1	Shelter Inc.-Shelter Case Management
2	City of Fairfield-Way Home
3	Lady of Mount Carmel-St. Vincent De Paul
4	Meals on Wheels-Senior Services
5	Fairfield Police Activity League (PAL)-Move Into
6	City of Fairfield Public Works-Sidewalk Repair
7	Shelter Solano-Kitchen/Dining Hall
8	Economic Development Microenterprise grants/loans
9	City of Fairfield-Owner Occupied Rehabilitation Loans/grants
10	Fair Housing Advocates of Northern California-Fair Housing Services
11	City of Fairfield CDBG Administration

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The Action Plan targets resources to residents in the City's Neighborhood Revitalization Strategy Area, and represents all of the highest priorities identified in the Consolidated Plan. This includes the City's most vulnerable residents who are homeless, domestic violence victims, persons suffering from addition, seniors as well as youth from lower income households. The Action Plan also addresses the housing needs of lower income households, especially those in identified lower income census tracts and block groups.

Given that the homeless and special needs populations have a variety of obstacles to accessing housing and community services, the City of Fairfield continues to provide both CDBG and Housing Successor funds for these purposes. This includes homeless activities, housing rehabilitation activities, infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	SHELTER, Inc. - SHELTER Solano Homeless Shelter & Services
	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	To support case management and employment services assistance to help homeless clients at SHELTER Solano, Inc. stabilize their lives and build income for obtaining and maintaining permanent housing.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	140 homeless persons in the City of Fairfield
	<b>Location Description</b>	310 Beck Avenue, Fairfield, CA 94533
	<b>Planned Activities</b>	SHELTER, Inc. - SHELTER Solano Homeless Shelter & Services SHELTER Solano staff will work with homeless clients to identify their strengths and challenges and sets goals for moving forward to housing self-sufficiency. SHELTER Solano will provide individualized services that may include vocational assessment and counseling, training opportunities, resume and cover letter development, employment search assistance, and post-placement support.
	<b>Project Name</b>	City of Fairfield-Way Home Program

2	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	\$50,000
	<b>Description</b>	provide supportive services to our vulnerable population to help those experiencing homelessness connect immediately to resources that are tailored to meet their individual needs. Through identified community partners and our office, we will coordinate to perform outreach to receive potential participants for the program. Staff will identify, assess and connect participants with much-needed resources with the ultimate goal of exiting homelessness. The Way Home will provide resources to reduce barriers to exiting homelessness, including but not limited to: temporary housing including motel vouchers, employment services, immigration status assistance, meals, pet care, and transportation needs including vehicle maintenance and small repairs. Homeless Services understands that The Way Home is not the same for everyone. This is where our collaborative partnerships and funding come into place to ensure we help these individuals with their personalized plan to ensure they are on their way to exiting homelessness. Homeless Services will be solely responsible for managing this program and will make appropriate outside referrals when necessary for other services.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Homeless individuals
	<b>Location Description</b>	1000 Webster Street Fairfield, CA 94533
	<b>Planned Activities</b>	Homeless outreach provision of basic needs supplies, counseling, benefits assistance, linkages to healthcare, shelter placement, and referrals and transportation
	<b>Project Name</b>	Lady of Mount Carmel- St. Vincent De Paul

3	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	\$7,200
	<b>Description</b>	This project serves the unsheltered population primarily along the linear park by providing food and short-term motel nights and other basic needs such as masks, and bagged food
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 homeless individuals
	<b>Location Description</b>	Throughout the City
	<b>Planned Activities</b>	Provide short term motel stays of 1-2 nights with a bag of ready to eat food and hygiene products to those who need immediate emergency shelter for a particular need such as illness or upon hospital discharge, inclement weather, and as a way to prepare for job or rental interviews. Prioritize families with small children and seniors. The short-term motel stays will support individuals so that they can begin to concentrate on the next steps needed to reach permanent housing. Those who are ill can concentrate on getting better, those who need jobs or housing can clean up and get a good night's rest prior to their interviews, those who were recently released from jail can have a place to stay while connecting with services. There have also been times when the Homeless Intervention Team has needed assistance with motel stays while the unsheltered individual is waiting to travel outside of the county
4	<b>Project Name</b>	Meals on Wheels
	<b>Target Area</b>	City of Fairfield
	<b>Goals Supported</b>	Senior Services

	<b>Needs Addressed</b>	Seniors
	<b>Funding</b>	\$15,000
	<b>Description</b>	Projects delivers nutritious meals to all frail, home bound seniors in the City of Fairfield to help them live at home in safety, in comfort and with dignity for as long as possible. Clients are 62+ years old, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	51 seniors over the age of 62 who are homebound and unable to provide their own meals
	<b>Location Description</b>	Throughout the City of Fairfield
	<b>Planned Activities</b>	Clients receive hot meals to their homes 5 days a week
5	<b>Project Name</b>	Fairfield Police Activity League (PAL) Move Into
	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Youth
	<b>Needs Addressed</b>	Youth Services
	<b>Funding</b>	CDBG: \$2,930
	<b>Description</b>	Address the needs of underserved youth in the Fairfield community by providing capacity building services to racially and ethnically diverse young people from low-income households. Our services will help many of these youth that are placed at disproportionate risk of becoming disconnected from schools and community. We will help them move into positions of leadership, decision-making, and power in organizations, communities, and in government through base-building, leadership development, personal growth, and transformation.



	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 youth from low-income families
	<b>Location Description</b>	2195 Union Avenue, Fairfield, CA 94533
	<b>Planned Activities</b>	Training opportunities, peer-to-peer learning, individual and organization capacity building, healing and transformative practices, and creating pathways for the next generation of organizers. As part of the project, fellows will meet directly with local policy and decision makers, establishing relationships, receiving coaching, and strengthening their personal networks.
6	<b>Project Name</b>	City of Fairfield Public Works sidewalk Repair
	<b>Target Area</b>	Neighborhood Revitalization Initiative
	<b>Goals Supported</b>	Public Infrastructure-
	<b>Needs Addressed</b>	Community Development-ADA Compliance
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	There are currently missing gaps of sidewalk throughout the downtown neighborhoods with obstructions such as trees, landscaping, and uneven surfaces. Many pedestrians often must walk around the obstruction typically in the roadway, to reach their destination. These conditions do not allow for wheelchair access or safe pedestrian transit along the route.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Throughout Fairfield

	<b>Planned Activities</b>	Sidewalk Gap Closures Project will install new sidewalks to encourage pedestrian activity by filling in the missing sidewalk gaps along the pedestrian path, providing safer and more clearly defined connectivity between all residential areas, businesses, and destinations. Work may also consist of new ADA ramps, driveways, curbs and gutters.
<b>7</b>	<b>Project Name</b>	Shelter Solano- Kitchen Build
	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Public Facilities
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	\$392,232
	<b>Description</b>	Complete construction of a commercial kitchen on site at SHELTER Solano in Fairfield.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	310 Beck Ave Fairfield, CA 94533
	<b>Planned Activities</b>	Build commercial kitchen and dining hall to serve homeless individuals
<b>8</b>	<b>Project Name</b>	City, Community Development - Economic Development RLF
	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$235,981

	<b>Description</b>	Economic development revolving loan fund for loans for businesses in the Neighborhood Revitalization Strategy Area to provide employment opportunities to lower income residents in Fairfield.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 small businesses within the NRSA
	<b>Location Description</b>	TBD, within the NRSA
	<b>Planned Activities</b>	Economic development loans and grants
9	<b>Project Name</b>	City of Fairfield - Homeowner Housing Rehabilitation
	<b>Target Area</b>	Neighborhood Revitalization Initiative
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$300,000
	<b>Description</b>	To provide low interest loans and grants to low-income families for housing alterations and repairs that correct code deficiencies and/or improve the health and safety of their homes.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and the type of families that will benefit from the activity</b>	10 low-income households
	<b>Location Description</b>	To be determined. Will be located in the Neighborhood Revitalization Strategy Area
	<b>Planned Activity</b>	Housing Rehabilitation
10	<b>Project Name</b>	Fair Housing Advocates of Northern California- Fair Housing services
	<b>Target Area</b>	City of Fairfield

	<b>Goals Supported</b>	Fair Housing
	<b>Needs Addressed</b>	Fair Housing
	<b>Funding</b>	LMIHAF: \$42,000
	<b>Description</b>	Agency is a HUD-approved housing counseling agency, and satisfies HUDs definition of Fair Housing Enforcement Organization and Qualified Fair Housing Enforcement Organization. FHANC affirmatively furthers fair housing by addressing discrimination in Fairfield, investigating allegations of discrimination, conducting audits to uncover discrimination, and providing training to housing providers.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 persons of any income who believe they are experiencing discrimination in exercising their fair housing rights
	<b>Location Description</b>	City of Fairfield
	<b>Planned Activities</b>	Activities include investigating allegations of discrimination, conducting audits to uncover discrimination, and providing training to housing providers.
11	<b>Project Name</b>	City of Fairfield - 21-22 CDBG Program Administration
	<b>Target Area</b>	Neighborhood Revitalization Initiative City of Fairfield
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$166,840.60
	<b>Description</b>	Administration of the CDBG program.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and the type of families that will benefit from the activity</b>	N/A - estimate 1
	<b>Location Description</b>	1000 Webster Street, Fairfield
	<b>Planned Activity</b>	Administer the City of Fairfield CDBG Program

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Neighborhood Revitalization Strategy Area (NRSA) is the focus area in which CDBG assistance will be directed in Fairfield. Most of the Economic Development, Public Facilities, Senior Services, Youth Services and investments will occur in the NRSA, as will most of the Housing Rehabilitation activities.

In this 2017-2021 Consolidated Plan, the City continues to focus 65% of the entire grant amount annually on infrastructure and public facility improvements in the low income and minority concentration areas identified by the NRSA. Efforts related to the Housing Rehabilitation program have also been focused in the NRSA. The Housing Rehabilitation program allows low and moderately low-income property owners to receive loans and/or grants to rehabilitate or repair their homes.

### Geographic Distribution

Target Area	Percentage of Funds
Neighborhood Revitalization Strategy Area	85
City of Fairfield	15

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Investments in infrastructure is called out in the Neighborhood Revitalization Initiative as being an opportunity to Improve safety and accessibility of streets and sidewalks in the NRSA. The action will improve pedestrian movement, make areas more functional and attractive, and improve ADA access for the most vulnerable population.

### Discussion

The City of Fairfield is actively addressing deteriorating infrastructure and housing stock in its lowest income areas, while seeking to attract new employment opportunities for residents. A wide array of funded services provide outreach, shelter, food, assistance to the elderly and persons with disabilities, programming for youth at risk, and a variety of services to help those that are either homeless or at risk of homelessness address issues that create barriers to permanent housing.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

This section specifies goals for the number of households to be provided with affordable housing due to city of Fairfield CDBG expenditures within the 2021-22 program year by household type and type of activity. Per HUD guidelines, this section does not include the provision of emergency shelter, transitional shelter or social services.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	10
Special-Needs	0
Total	10

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City is supporting affordable housing goals by providing \$300,000 to the Housing Rehabilitation program to provide low interest loans and grants to low-income families for housing alterations and repairs that correct code deficiencies and/or improve the health and safety of their homes.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Fairfield Housing Authority administers the Section 8 Housing Choice Voucher Program (HCV), Project Based Vouchers, and Tenant Based Rental Assistance. In January 2021 HUD allocated \$9,300,00 to the Fairfield Housing Authority for Housing Assistance Payments (HAP). The funding from HUD supports monthly rental assistance to 882 households for housing that is affordable, safe, decent and sanitary. This includes the allocation for VASH vouchers which are designated for homeless veteran assistance

### **Actions planned during the next year to address the needs to public housing**

This section is not applicable; the Fairfield Housing Authority does not own or operate any public housing units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

This section is not applicable; the Fairfield Housing Authority does not own or operate any public housing units.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Fairfield Housing Authority is not designated as troubled

### **Discussion**

The City of Fairfield, City Manager's Office works closely with the Fairfield Housing Authority to ensure quality housing for all low-income City residents. Due to the City's proximity to the Housing Authority, communication is typically direct and immediate, which results in excellent intergovernmental cooperation.



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Fairfield City Council adopted a comprehensive four-part Homeless Strategy to address homelessness in 2015, and revised it in 2017 to include additional nationally recognized programs and policies proven to permanently reduce homelessness. A major component of the strategy is to conduct collaborative outreach to homeless individuals and families and connect them to resources. The City of Fairfield partners with local service organizations and the County in responding to issues of homelessness and poverty, including through the provision of funding and site assistance, public outreach and education, policy development and strategic planning, and coordination and collaboration. The City is also actively involved in the local Continuum of Care, Housing First Solano and encourages the use of the HMIS as a data collection tool for service delivery and funding prioritization. The City is attempting to expand outreach by encouraging partnerships with other service agencies and faith-based organizations not currently involved with the local Continuum of Care.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The 2019 Solano Point in Time Count was conducted on January 23, 2019, and through the help of volunteers, counted unsheltered and sheltered homeless people in Solano County. This snapshot allows the local Continuum of Care to continue to receive HUD funding, track trends concerning subpopulations, identify potential gaps in services and inform future planning, which is important for the implementation of the current regional strategic plan in Solano County. The Community Action Partnership of Solano, Joint Powers Authority (CAP Solano JPA) released the 2019 Solano PIT Count data, and the final report shows a slight reduction in Solano County homeless count compared to 2017. Significant strategic regional efforts and the leadership of the CAP Solano JPA have been devoted to this issue in the past several years. CAP Solano JPA is a governmental agency composed of the cities of Benicia, Fairfield, Rio Vista, Suisun City, Vallejo, and Vacaville, and the County of Solano, and is charged with coordinating efforts to reduce poverty and homelessness in Solano County. Staff from the City of Fairfield serves as Chair of the Community Action Partnership Joint Powers Authority and another serves as Vice-Chair on the Continuum of Care Executive Board. Due to the COVID-19 Pandemic the 2021 PIT Count has been delayed until January 2022. It is expected that the City and volunteers will conduct the PIT count in accordance with the regulatory requirements.

Fairfield's Police Department established a full-time Homeless Intervention Team (HIT Team) comprised of two full-time police officers and a social worker who conduct outreach and case management with homeless every day to assess needs and connect homeless to resources. Additionally, the HIT Team now works with the Homeless Management Information System (HMIS) and the county-wide Coordinated Entry System to better collaborate on available resources and triage based on immediate need. The HIT Team will continue to conduct regular regional outreach efforts in partnership with area law enforcement, social services, mental health, healthcare, shelter services, animal care, and crisis intervention teams to contact homeless where they are and connect them to resources. In 2019, the HIT Team made 3,505 contacts with homeless individuals, of which 451 were sheltered or housed, referred to programs, reunited

with family or loved ones.

The Fairfield Police Department will continue to host the quarterly Homeless Roundtable meeting, which brings together government agencies and service providers, facilitating a conversation on homelessness. On average, over 40 representatives from a multitude of city, county, state and federal agencies, along with local non-profits and service providers are present at the meetings. The Fairfield Police Department understands that no single agency can cure homelessness, but collaboration with all agencies involved in helping can make a huge difference. The meetings are a part of the ongoing effort of the HIT Team to assist individuals experiencing chronic homelessness to get out of their current situation and into long-term housing.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Fairfield Police Department's Homeless Intervention Team (HIT) works collaboratively with the local homeless shelter to immediately house homeless individuals and families. Additionally, the HIT Team has established regional relationships with alcohol and drug dependency clinics and other service providers for transitional housing needs. Since January 2019, the HIT Team and Fairfield City Manager's Office Homeless Services Division has created the linkages that resulted in housing 133 individuals and families at the local emergency shelter. The City Manager's Office has been granted \$206,000 in funding to secure 5 shelter beds for individuals that are brought in by HIT. This funding will allow the City to secure emergency shelter beds at SHELTER, Solano, as needed for people experiencing homelessness who are at risk for infection during community spread of COVID-19 and high-risk homeless individuals to further prevent the potential spread of COVID-19.

In FY 2021-22 the City will continue to support a 3-year Memorandum of Understanding with other cities in Solano County to continue the expansion of the county-wide Coordinated Entry System and the implementation of the strategy. Funding will be through the Fairfield Housing Authority for \$67,000. In addition, the City will work with local service providers to create a homeless work program initiative to help prevent homelessness and promote job skills. The homeless work and housing program will be funded through the City's comprehensive Homeless Initiatives for FY 2021-22.

Fairfield's HIT Team and the City Manager's Office have created long-lasting relationships with policy makers on a local, county, state and federal level in order to best access resources and affect policy. City staff from the Police Department and City Manager's Office will continue to regularly convene meetings with state and local elected officials to share concerns regarding the effects of chronic homelessness, including seniors and veterans, and seek assistance in accessing funding and resources to better serve the homeless population.

The City of Fairfield has allocated \$320,000 towards rehabilitating and operating six transitional housing units for homeless individuals and/or families who are at high risk for the COVID-19 virus.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children,**

**veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Along with the City of Fairfield, there are many agencies in and near Fairfield that provide assistance to help homeless persons make the transition to permanent housing and independent living. The City assists low-income individuals and families avoid homelessness through several city-supported programs, including HOME and CalHOME programs, CDBG housing rehabilitation, Housing Authority VASH Vouchers, Permanent Supportive Housing Vouchers, Tenant Based Rental Assistance, and in working in partnership with the county-wide Coordinated Entry System, Resource Connect Solano.

The transitional housing project, Ohio Street Project, will provide homeless housing for individuals with higher risk of COVID-19 infection/complications including those who are above 65 years of age and those with severe chronic conditions. Targeted services for the project would include case management, job training, mental health and substance abuse services, meals, financial management and health care services.

The City will work with the County of Solano to operate the property and ensure that homeless services are provided to help occupants on their path from emergency housing to transitional housing to permanent housing. In total, the project would provide 15 rooms of emergency and transitional housing and 2,190 nights of transitional housing. If homeless individuals stayed an average of 30 days in the emergency housing rooms, and one year in the transitional housing units, the City could serve approximately 99 homeless individuals a year.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City assists low-income individuals and families avoid homelessness through several city-supported programs, including HOME and CalHOME programs, CDBG housing rehabilitation, Housing Authority VASH Vouchers, Permanent Supportive Housing Vouchers, Tenant Based Rental Assistance, and in working in partnership with the county-wide Coordinated Entry System, Resource Connect Solano.

The City has partnered with several agencies to provide assistance to families who may be facing eviction. Through the allocation of CARES ACT funding, and in response to the Coronavirus, the City has implemented an eviction prevention program. This program includes tenant/landlord counseling and mediation, legal assistance for tenant's that are facing

eviction, and rental assistance for families who are past due on their rent due to the Coronavirus pandemic.

## **Discussion**

The City of Fairfield is diligently collaborating with a wide array of community agencies to address the needs of residents who are unsheltered. The City Manager's Office is currently working on implementing a mobile medical unit in partnership with NorthBay Hospital that would serve homeless individuals where they are, for low-level medical needs, preventing the need to seek medical treatment in the emergency rooms.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Fairfield continuously reviews its policies, Zoning Ordinance and development regulations to reduce barriers to affordable housing. During the past five years, the City adopted a California-certified Housing Element, a major Specific Plan for development in northeastern Fairfield (Train Station Specific Plan), and a Specific Plan to encourage new development and redevelopment in downtown Fairfield and the West Texas Street corridor (Heart of Fairfield Plan) – both downtown Fairfield and the West Texas Street corridor are within the NRSA. The City also amended its Zoning Ordinance to permit boarding houses, allow for temporary emergency shelters at local churches, facilitate construction of accessory dwelling units assisted living (senior) housing, encourage development in downtown Fairfield, and comply with State building code and energy code mandates.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

- In Fiscal Year 2021-2022, key actions completed or planned (will) include(d):
- Using State LEAP and SB2 funds, identify public infrastructure needs that might serve as barriers to new housing in Downtown Fairfield.
- Using State LEAP and SB2 funds, develop design prototypes for infill housing in Downtown Fairfield.
- Work with PG&E to develop a plan for the relocation of the existing substation, freeing the site for new housing development and removing a potential aesthetic and functional barrier to housing on adjoining blocks.
- Working with property owners, complete an analysis of rezoning on properties adjacent to the Fairfield Transportation Center that would permit the construction of new mixed-use development, including housing.
- Ongoing review and, as needed, amendments to the adopted Heart of Fairfield Zoning Ordinance to further facilitate housing development in downtown Fairfield through flexible zoning requirements related to building design, parking, building height, and mixed-use development.
- Active marketing of the multiple Agency-controlled properties in downtown and on North Texas Street to development teams interested in providing both market rate and affordable housing.
- Implement Zoning Ordinance amendments to comply with the California Housing Accountability Act pertaining to project completeness and conformance with General Plan and Zoning Ordinance requirements.
- Implement the adopted Zoning Ordinance Amendment that brought the City into full conformance with the 2019 State of California legislation targeting Accessory Dwelling Units.
- Adopt and implement an amendment to the City's Density Bonus Ordinance to bring the City into conformance with State law and provide additional incentives and flexibility for affordable and special needs housing in the City.
- Continued outreach and coordination with the Fairfield-Suisun School District, Travis Unified School District, and the Fairfield-Suisun Sewer District to address development impact fees associated with accessory dwelling units.
- Completion of the development fee study for the Heart of Fairfield Plan Area to clarify needed infrastructure

investments and identify opportunities for fee reductions.

- Complete the comprehensive City of Fairfield General Plan Update, the first comprehensive update to the General Plan since 2002. Facilitating housing in Fairfield will be a key part of this General Plan Update.
- Completion of development review for projects in northeastern Fairfield, including new development in the Train Station Specific Plan Area.
- Undertake and complete a Housing Element Update in conjunction with the General Plan Update, for the 2022-2030 Housing Element Cycle.
- Participation in Regional planning efforts (Plan Bay Area 2050).
- Implement the City's new SB743 VMT (Vehicle Miles Traveled) standards for environmental review of transportation impacts. This will potentially facilitate the development and redevelopment of infill housing in central Fairfield.
- Implement the City's new Zoning Ordinance regulations for boarding housings and transitional housing.
- Implement the City's adopted Temporary Emergency Shelter program permitting rotating, temporary shelters to be provided by local churches.

### **Discussion:**

The City of Fairfield is committed to reducing barriers to the creation of housing that is affordable for its residents.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Fairfield uses many strategies to address the affordable housing, enforcement of building codes, homeless, and community development needs identified in the Consolidated Plan. This section provides an overview of the City's ongoing activities and planned future actions to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between housing providers and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

A shortage of funding for affordable housing, homeless services, and community development activities is the primary obstacle to meeting underserved needs in Fairfield. The City of Fairfield actively pursues federal, state, local, and private funding sources to address underserved needs, and will continue to explore new and existing funding sources during the planning period and in subsequent years.

### **Actions planned to foster and maintain affordable housing**

- Continue to partner with local and regional housing developers to entitle and complete new affordable housing options for the Citizens of Fairfield.
- Reduce the impact of development fees on affordable housing.
- Provide fee deferrals.
- Providing Section 8 Housing Choice Vouchers to low-income households through the Fairfield Housing Authority.
- Efforts to ensure that City zoning regulations and other policies support the development of affordable and special needs housing, including Accessory Dwelling Units.
- Monitoring properties with affordability restrictions to determine when restrictions are set to expire and working with property owners to maintain affordability.
- Encourage development of second dwelling units as another source of affordable housing, especially for senior citizens and individuals.
- Provide fee credits for affordable housing developers.
- Provide first-time homebuyer down payment assistance.

### **Actions planned to reduce lead-based paint hazards**

The City has developed a Lead Based Paint Implementation Plan (LBP Plan) that describes the actions to be taken, and the responsibility, for compliance with lead-based paint abatement regulations (24 CFR 35 and Title X of the Housing and Community Development Act of 1992) under each of its existing affordable housing programs. The City will continue to ensure that any homes constructed prior to 1978 which are assisted through the City's Homeowner Housing

Rehabilitation Program will follow lead-based paint abatement requirements.

### **Actions planned to reduce the number of poverty-level families**

Fairfield's ongoing economic development efforts help to stimulate economic expansion and job growth, potentially providing employment opportunities that will serve as a means for local lower-income households to earn incomes sufficient to overcome poverty. The City of Fairfield expects to do this by offering the Economic Development Microgrant program utilizing the Economic Development Revolving Loan Funds.

In addition, in an effort to reduce poverty, the City of Fairfield utilized CARES ACT funding (CDBG-CV3) to fund an eviction prevention program that consists of assistance with payment of past due rents, housing counseling, and Legal Services.

On an ongoing basis, the City of Fairfield addresses poverty more broadly through City programs and in cooperation with other governmental agencies and local service organizations. The City's affordable housing policies discussed in the Consolidated Plan and in the City's Housing Element assist in providing affordable housing to lower-income households. For many households with poverty-level incomes, affordable housing is a necessary first step in overcoming poverty because households experiencing high housing cost burden, overcrowding or other unstable living environments are often unable to take steps to overcome poverty without first securing suitable affordable housing.

### **Actions planned to develop institutional structure**

**Work in conjunction with the Fairfield Housing Authority.** The city of Fairfield, Community Development Department will continue to work closely with the Fairfield Housing Authority to ensure quality housing for all low-income City residents. The working relationship between these organizations is strong and facilitative. Due to the City's proximity to the Housing Authority, communication is typically direct and immediate. As a result, gaps in program or service delivery are typically not the result of poor institutional structure or lack of intergovernmental cooperation, but rather due to shortcomings in available resources.

**Participate on the Board of the Homeless Continuum of Care.** The City shall continue its active participation in the Solano County Continuum of Care, which serves a critical role in coordinating services between public agencies, affordable housing providers, and social service agencies. Representatives from the City of Fairfield City Manager's Office and Fairfield Police Department plan to continue to serve on the Continuum of Care Governing Board to further these efforts.

### **Participate in Regional Steering Committee on Homelessness and Housing.**

Representatives from the City Manager's office will continue to attend the regional meeting of the Homeless Continuums of Care (CoCs) for the Bay Area, working with the other CoCs to end homelessness and increase the stock of housing that is affordable to people with incomes from 0-30% AMI.

**Coordinate with Nonprofits and Service Providers.** The City of Fairfield will continue to engage in ongoing internal coordination and coordination with other agencies to address affordable housing, homelessness, and community



development needs in the City, and will continue this coordination during the 2021-22 program year. Key agencies in the institutional structure include the City of Fairfield, the Fairfield Housing Authority, Solano County Health and Social Services Department, Solano Transportation Authority, affordable housing providers, homeless service providers, agencies that offer housing and supportive services to formerly homeless individuals and families and those at risk of homelessness, and other health, special needs, and social service agencies.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City Manager's Office will continue to work closely with other City departments and the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Fairfield. The administration of program activities includes housing, public facility and infrastructure improvements, public and social service activities, and economic development activities. Moreover, the City collaborates with public agencies, for-profit agencies, faith-based organizations, and non-profit organizations to leverage resources and the aforementioned programming and services.

In addition, on an ongoing basis the City of Fairfield works with affordable housing developers to construct and manage affordable housing in the City and with County agencies and non-profit service providers to provide social services to residents. The City will continue to support these entities to achieve affordable housing, homeless services, and community development goals during the program year and in subsequent years.

### **Discussion:**

As part of the City of Fairfield's ongoing efforts to address the housing and neighborhood revitalization needs of the community, the City has been and will continue to explore additional/alternative funding sources.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

#### Other CDBG Requirements

1. The amount of urgent need activities      0