

SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE

Board of Directors

Birgitta Corsello
Solano County Administrator
Chair, SEMSC

Josh Chadwick, Fire Chief
Benicia Fire Department
Fire Chief Representative

Caesar Djavaheerian, MD
Emergency Department
NorthBay Medical Center
Physicians' Forum Rep.

Greg Folsom, City Manager
City of Suisun
City Manager Representative

Thea Giboney, MHA
Medical Group Administrator
Kaiser Permanente
Medical Professional Rep.

John Jansen
Health Care Consumer Rep.

David Piccinati, MD
Emergency Department
Sutter Solano Med. Center
Medical Professional Rep.

EMS Agency Staff

Bela Matyas, MD, MPH
Public Health Officer

Bryn E. Mumma, MD, MAS
EMS Agency
Medical Director

Ted Selby
Agency Administrator

Counsel

Azniv Darbinian
Assistant County Counsel

SEMSC Board of Directors

Thursday, June 13, 2019

9:00 AM – 10:30 AM

Suisun City Council Chambers

SPECIAL MEETING AGENDA

CALL TO ORDER - 9:00 a.m.

ROLL CALL

APPROVAL OF THE AGENDA

ITEMS FROM THE PUBLIC

*This portion of the meeting is reserved for persons wishing to address the Board on any matter **not** included on the agenda. Each speaker shall have 2 minutes to address the Board*

I. MEETING

- a. Welcome new Board Members
- b. Select a Vice Chair to serve for the remainder of 2019
- c. Review and Approve an Extension to the SEMSC Exclusive Operating Area (EOA) Master Services Agreement (MSA) for Emergency Ambulance Services through May 1, 2025
- d. Discuss next steps regarding the Request for Qualifications (RFQ) for Emergency Ambulance Services Request for Proposals (RFP) Vendor
- e. Consider cancellation of the regularly scheduled July Board Meeting to the next regularly scheduled Board Meeting on October 10, 2019.

BOARD MEMBER COMMENTS

- a. Chair
- b. Directors

ADJOURN

To the next regularly scheduled Board Meeting on July 11, 2019, in the Suisun City Council Chambers, 701 Civic Center Blvd., Suisun City CA 94585.

Solano Emergency Medical Services Cooperative

Board of Directors Meeting

Meeting Date: 6/13/2019

I. SPECIAL MEETING

a. Welcome new Board Members

BACKGROUND:

The SEMSC Bylaws, state that the SEMSC Board shall be comprised of seven members: the Solano County Administrator; one City Manager selected by the Solano County City Managers; one Fire Chief selected by the Solano-Napa Counties Fire Chiefs organization; two Medical Professional Representatives selected by the Solano County hospitals with emergency rooms; one Physicians' Forum Representative selected by the Physicians' Forum; and one Healthcare Consumer Representative selected by the other six members of the Board. Each Board Member appointment is for a term of four years, with the exception of the Chair, which is a permanent appointment.

Mr. Greg Folsom, City Manager of Suisun City, has been appointed by the Solano County City Managers as the new SEMSC City Manager Representative, succeeding Mr. David White who left his employment with the City of Fairfield in May 2019. Prior to joining the City of Suisun in March 2019, Mr. Folsom was the City Manager for the City of Clearlake (June 2015 to March 2019), a Planning Commissioner for the City of Menifee (2015), the Deputy Director of Economic Development for the Riverside County Economic Development Agency (February 2014 to January 2015), and for the City of Stockton (May 1993 to December 2011).

Dr. David Piccinati has been appointed to the role of Sutter EMS Representative effective June 1, 2019. Dr. Piccinati replaces Dr. Lillian Pan who served from September 1, 2018 to May 30, 2019. Dr. Piccinati graduated with honors from the University of California, San Diego School of Medicine in 2012. He is the Emergency Department Associate Medical Director at Sutter Solano Medical Center.

Solano Emergency Medical Services Cooperative

Board of Directors Meeting

Meeting Date: 6/13/2019

I. SPECIAL MEETING

b. Select a Vice Chair to serve for the remainder of 2019

BACKGROUND:

In accordance with the SEMSC Bylaws, the SEMSC Board shall be comprised of seven members: the Solano County Administrator; one City Manager selected by the Solano County City Managers; one Fire Chief selected by the Solano-Napa Counties Fire Chiefs organization; two Medical Professional Representatives selected by the Solano County hospitals with emergency rooms; one Physicians' Forum Representative selected by the Physicians' Forum; and one Healthcare Consumer Representative selected by the other six members of the Board. Each Board Member appointment is for a term of four years, with the exception of the Chair, which is a permanent appointment. The Bylaws provide for the annual election of the Vice Chair.

As indicated above, the Board must elect a Vice Chair annually. Pursuant to Article V, Section C, of the Solano Emergency Medical Services Cooperative (SEMSC) Bylaws, "The Board, at its regular January meeting, shall elect the Vice Chair, who shall hold office for a term of one (1) year unless the Vice Chair resigns. Should the Vice Chair resign, the Board shall elect a new Vice Chair who shall hold office for the remainder of the term."

David White was elected as Vice Chair during the regular January 2019 Board Meeting but has since left his employment with the City of Fairfield thereby creating a need to elect and appoint a replacement for the remainder of the term.

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by County Counsel.

BOARD ACTION:

Motion:

By: _____

2nd: _____

AYES:

NAYS:

ABSENT

ABSTAIN

Solano Emergency Medical Services Cooperative

Board of Directors Meeting

Meeting Date: 6/13/2019

I. SPECIAL MEETING

- c. Review and Approve Extension to SEMSC Exclusive Operating Area Master Services Agreement (MSA) for Emergency Ambulance Services through May 1, 2025.**

BACKGROUND:

In a letter from Medic Ambulance dated April 10, 2019 it was brought to the attention of the SEMSC that a Section 280 Certification was filed by the California EMS Authority (EMSA) with the State Office of Administrative Law, certifying that the Emergency Medical Services Authority will not issue, use, enforce, or attempt to enforce the alleged “underground regulations” contained in EMSA Guidelines 141, 141B, or EMSA 310-01. These guidelines were considered by EMSA the “Regulations” limiting periodic intervals for Exclusive Operating Areas to ten years.

On October 9, 2014, the Solano Emergency Medical Services Cooperative (SEMSC) and Medic Ambulance Service, Inc. (Medic), amended the SEMSC Emergency Ambulance Agreement granting a five-year extension to the agreement with Medic through May 1, 2025, in the event any of five specified events were to occur prior to May 1, 2020. This amendment was executed in accordance with the terms of a Settlement Agreement and Mutual Release of Claims made and entered into by and between Medic and SEMSC to settle the complaint filed on September 3, 2009 with the Superior Court of the State of California, County of Solano, Case No. FCS 034250.

The aforementioned 280 Certification constitutes an administrative action resulting in the ability of the SEMSC to grant a periodic interval of greater than ten years. Thus, this action qualifies as one of the five Extension Events as defined in the Settlement Agreement and Amendment to the SEMSC Emergency Ambulance Agreement.

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by County Counsel.

BOARD ACTION:

Motion:

By: _____

2nd: _____

AYES:

NAYS:

ABSENT

ABSTAIN

**THIRD AMENDMENT TO THE AMBULANCE SERVICE AGREEMENT
BETWEEN SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE and MEDIC
AMBULANCE SERVICE, INC.**

This Third Amendment to the Exclusive Operating Area (EOA) Master Services Agreement (MSA) ("Third Amendment") is entered into and is effective as of the ____ day of _____, 2019, between the Solano Medical Services Cooperative, a Joint Powers Authority ("SEMSC") and Medic Ambulance Service, Inc., a California Corporation, ("Medic").

1. Recitals

- A. Whereas, the parties previously entered into the Solano Emergency Medical Services Cooperative Ambulance Service Agreement (Agreement) on or about April 8, 2010, relating to the exclusive provision of advanced life support services by Medic within the exclusive operating area located in the County of Solano;
- B. Whereas, the parties now wish to amend and modify certain provisions of the Agreement as specified in this Third Amendment.
- C. The parties agree to amend the Agreement as set forth below:

2. Agreement.

A. Term of Contract.

The term of this contract shall be extended through 12:01 a.m. on May 1, 2025.

3. Effectiveness of Agreement.

Except as set forth in this Third Amendment, all other terms and conditions specified in the Agreement and the Second Amendment remain in full force and effect.

Solano Emergency Medical Services Cooperative,
A Joint Powers Authority

Medic Ambulance Service, Inc.,
A California Corporation

By _____
Birgitta Corsello
Board Chair

By _____
Helen Pierson
Chief Executive Officer

APPROVED AS TO FORM

By _____
Azniv Darbinian, Esq.
Assistant County Counsel
Attorney for SEMSC

By _____
Christopher N. Odne, Esq.
Attorney for Medic Ambulance

Solano Emergency Medical Services Cooperative

Board of Directors Meeting

Meeting Date: 6/13/2019

I. SPECIAL MEETING

- d. Discuss next steps regarding the Request for Qualifications (RFQ) for Emergency Ambulance Services Request for Proposals (RFP) Vendor.**

BACKGROUND:

In January 2019, SEMSC staff was directed to prepare a RFQ package for review and approval by the Board to facilitate selection of a consulting firm to manage the RFP project associated with exclusive emergency ambulance services within the identified Exclusive Operating Area in Solano County. During the April 2019 SEMSC Board Meeting, it was determined that presentation of the Draft RFQ for consultant services for emergency ambulance services would be at the regularly scheduled July Board Meeting. However, in the event the Recommended Extension to the Master Services Agreement for Emergency Ambulance Services is approved by the Board the RFQ is moot. Therefore, staff recommends cancellation of this process.

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by County Counsel.

BOARD ACTION:

Motion:

By: _____

2nd: _____

AYES:

NAYS:

ABSENT

ABSTAIN

Solano Emergency Medical Services Cooperative

Board of Directors Meeting

Meeting Date: 6/13/2019

I. SPECIAL MEETING

- e. Consider cancellation of the regularly scheduled July Board Meeting to the next regularly scheduled Board Meeting on October 10, 2019.**

BACKGROUND:

Action items that would have been scheduled for the regularly scheduled July 2019 Board Meeting were acted upon during today's meeting of the Board. Thus, it is recommended that the regularly scheduled July 2019 Board Meeting be cancelled to the next regularly scheduled Board Meeting on October 10, 2019.

Solano Emergency Medical Services Cooperative (SEMSC)
Special Meeting Minutes
June 13, 2019; 9:00AM – 10:30AM
Suisun City Hall

BOARD MEMBERS

- Birgitta Corsello, Chair, SEMSC Board
- Joshua Chadwick, Fire Chiefs Representative
- Caesar Djavaheerian, Physicians' Forum Representative
- Greg Folsom, City Manager Representative
- Thea Giboney, Medical Professional Representative
- John Jansen, Healthcare Consumer Representative
- David Piccinati, Medical Professional Representative

STAFF

- Ted Selby, EMS Administrator
- Bela Matyas, Public Health Officer
- Rachelle Canones, Administrative Secretary
- Keith Erickson, EMS Coordinator
- Benjamin Gammon, EMS Coordinator
- Colleen Hogan, Health Education Specialist

AGENDA ITEMS	DISCUSSION	ACTION	RESPONSIBLE
<u>Call to Order/Roll Call</u>	Meeting called to order with a quorum present. Board Member Djavaheerian was late	(none)	
<u>Board Comments</u>	Board Chair Corsello welcomed the new SEMSC Board Members, Greg Folsom, David Piccinati, and John Jansen, the Healthcare Consumer Representative appointed at the April 2019 Board Meeting. The Board Chair expressed hope that the EMS Staff had given the new Board Members an overview of the SEMSC. They affirmed by nodding their heads that this indeed had taken place.		
<u>Approval of Agenda</u>	Board Member Chadwick moved to approve the agenda. Board Member Jansen seconded. AYES: 6; NAYS: 0; ABSENT: 1; ABSTAIN: 0;		
<u>Public Comments</u>	(None)		

<p><u>Special Meeting Items:</u></p> <p>a. Welcome New Board Members</p> <p>b. Select Vice Chair for Remainder of 2019</p> <p>c. Review and Approve an Extension to the SEMSC Exclusive Operating Area Agreement (EOA) Master Services Agreement (MSA) through May 1, 2025</p>	<p>a. Ted Selby, EMS Administrator announced that he had the pleasure of meeting individually with each of the new Board Members prior to today's Special Board Meeting, and found them to be very willing to learn more about the EMS system in Solano County, and eager to contribute to the continuation and improvement of the local system, which is currently functioning very well, with excellent outcomes. Mr. Selby welcomed Mr. Greg Folsom, City Manager Representative, Dr. David Piccinati, Sutter Solano Representative to the Board, as well as Mr. John Jansen, the new Healthcare Consumer Representative to the SEMSC Board.</p> <p>b. Board Chair Corsello stated that the Board needs to select a Vice Chair for the remainder of 2019, and asked for Volunteers. Board Member John Jansen volunteered to take on the role.</p> <p>Board Member Jansen selected as Vice Chair. AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0;</p> <p>c. The EMS Administrator stated that as indicated on the meeting packet, the SEMSC Board of Directors entered into a legal Settlement Agreement with Medic Ambulance in 2014. One of the terms of that Agreement was that the terms of the existing MSA for emergency ambulance services be extended for five (5) years if one of five (5) triggers was activated. As noted in the meeting packet, the Section 280 Certification that was filed by the California Emergency Medical Services Authority (EMSA), constituted an administrative action, which is one of the specified triggers in the Settlement Agreement. Thus, staff recommends that the SEMSC Board approve the extension.</p> <p>Board Chair Corsello inquired if there were questions or discussions from the Board, and observed that there are no public comment cards on this item.</p>	<p>(No Action)</p>	
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<p>d. Discuss Next Steps Regarding the Request for Qualifications (RFQ) for Emergency Ambulance Services Request for Proposals (RFP) Vendor</p>	<p>Board Member Folsom wanted to clarify whether the letter dated April 4, 2019 indicates that it is one of the triggers that SEMSC shall grant an extension. Mr. Selby confirmed that the April 4, 2019 letter of certification to the Office of Administrative Law would be viewed as one of the triggers.</p> <p>Board Member Chadwick moved to approve the extension to the SEMSC EOA MSA. Board Member Folsom seconded. AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0;</p> <p>d. The EMS Administrator declared that in light of the EOA MSA being extended for five (5) years, staff recommends that the process of moving forward with the RFQ for a vendor to prepare the RFP, be cancelled.</p> <p>Board Member Giboney inquired as to the proposed timeline to restart this process, given that it turned out that there was more foundational work that needed to be done leading up to the actual RFQ and RFP. Mr. Selby responded that considering that the extension means that the MSA will expire in May 2025, he anticipates that the process would likely start in the latter part of 2023 to bring on a consulting firm to help prepare the RFP. In the meantime, EMS staff will be working closely with the vendors, partners, and various EMS committees to identify areas that may need improvement.</p> <p>Board Member Chadwick suggested starting a little earlier as it would be better to have more time since it seemed in the recent process, that time was always short. Mr. Selby requested clarification, and inquired if mid-2023, or a two-year time frame be more appropriate or if the Board would prefer a longer time frame. Board Member Chadwick asserted that two-years would likely be acceptable, provided that the RFQ process and selection of a consultant is completed prior to starting the project, leaving enough time to work on the RFP.</p> <p>Board Chair Corsello inquired from County Counsel if an action is required on this item, to which Counsel replied that it is not.</p>	<p>(No Action)</p>	
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<p>e. Consider Cancellation of the Regularly Scheduled July Board Meeting to the Next Regularly Scheduled Board Meeting on October 10, 2019</p>	<p>e. Board Chair Corsello queried the Board if there were any questions or discussions on this item.</p> <p>Board Member Chadwick expressed concern that during this process, there was progress in reaching a consensus that Emergency Medical Dispatch (EMD) is needed in the County and suggested a recurring item on the Agenda to discuss progress on getting the County EMD standards implemented. Mr. Selby commented that this matter can be added to the agenda, as well as be included as a topic of discussion at the July EMS Quarterly Meetings conducted by Dr. Mumma who is unable to attend today's Special Meeting. Board Member Chadwick added that perhaps Dr. Mumma can provide the Board with progress reports on how the EMD process is going.</p> <p>Board Member Djavaheerian moved to approve the cancellation of the July 2019 Board Meeting. Board Member Folsom seconded. AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0;</p>	<p>Provide regular progress report on EMD process</p>	<p>EMS Medical Director</p>
<p><u>Board Comments:</u></p> <p>a. Chairperson</p>	<p>a. Board Chair Corsello again welcomed the new Board Members and thanked them for stepping into their respective roles, adding that there is work that needs to be done, including getting EMD in place in the County. The Board Chair also thanked those who have been on the Board, working on the RFQ and RFP processes the last few months; Adding that no one could have envisioned that this is where this process would be at this point, which is an extension of the ambulance service contract. This gives the Board some time to work on the issues and challenges raised by the fire community, so that when the process begins again in 2022 or 2023, the Board will be better prepared.</p>		

b. Directors	b. Board Member Jansen thanked Board Member Chadwick for bringing up the issue of EMD, as it was also on his list of topics. Mr. Jansen also thanked EMS staff for providing all the data he's requested in a timely fashion, as well as the EMS Agency and its partners for organizing the Emergency Medical and Health Summit during EMS Week. Board Member Jansen observed that the event was well attended, offered great topics, the food was fantastic, and the venue and giveaways were good as well. Mr. Jansen also thanked Kaiser for the Stop the Bleed training at the end of the event. The Fairfield Fire Department was also commended for the blood pressure checks they have provided to the local community, adding that doing more programs towards prevention is great. In addition, Board Member Jansen related that he witnessed an EMS response at his neighbor's home, and commended the Vacaville Fire Department crew that arrived, as well as the medical intervention done at NorthBay. Board Member Jansen observed that from the consumer's perspective, things seem to be going well, and imagines that this is likely mirrored throughout the rest of the County.		
<u>Adjournment</u>	Meeting adjourned to the next regularly scheduled Meeting on October 11, 2019.	(None)	